JOB TITLE: Forensic Interviewer

REVISED: July 19, 2022

REPORTS TO: Direct Services Program Manager

CLASSIFICATION: Full Time, (1.0 FTE) exempt (to include evening and weekend work as the program demands). The position is grant funded and contingent on the availability of new and continuing grant funding.

TO APPLY: Submit a detailed cover letter, resume, and three professional references to Madison Trace via email at madison@saopseoh.org by August 19, 2022. Interviews will take place at SAOP’s main office in Athens, Ohio.

JOB SUMMARY:

The Forensic Interviewer is responsible for conducting unbiased, non-leading, developmentally and culturally sensitive, legally defensible forensic interviews with alleged child victims of physical and/or sexual abuse and with children who have been exposed to domestic violence or witnesses other violent crimes. This position conducts pre-staffing meetings with investigators, coordinates, facilitates and participates in regularly scheduled Multidisciplinary Team (MDT) meetings and training. This position is responsible for MDT case review and must collaborate and maintain productive working relationships with a wide range of professionals including, but not limited to, Law Enforcement, Child Protective Services, Attorneys, medical and mental health providers.

SALARY & BENEFITS:

Base salary will begin at $48,000 per year with health expense stipend ($433.33 single with no dependents/$883.33 married or has dependents), 5% base salary pension contribution (employer sponsored), short/long-term disability and life insurance (employer sponsored), 160 hours of PTO per year, and work related travel reimbursements ($0.58 per mile).

ESSENTIAL DUTIES:

* Conduct forensic interviews with children when abuse or the witnessing of violence against another person is suspected
* MDT case review coordination/facilitation
* Participate in peer reviews with other forensic interviewers to observe the work of others and give/receive feedback
* Maintains working knowledge of accreditation standards of National Children’s Alliance, DA’s Task Force Protocol, and applicable laws as needed
* Establish and maintain productive working relationships with all MDT agencies and Center staff
* Write interview summaries as required
* Respond to subpoenas and provide testimony
* Case tracking, management & data entry
* Remain up to date on current research in the field of forensic child interviewing
* Pursue ongoing training and educational opportunities

QUALIFICATIONS & REQUIRED SKILLS:

* Bachelor’s Degree required in human services field, such as social services, child development or criminal justice.. Master’s degree with direct experience working with abused children and their families is preferred.
* Knowledge and understanding of child development, child abuse dynamics and the impact of trauma
* Ability to work independently and as part of a Multidisciplinary Team collaborating with a wide range of professionals including, but not limited, to law enforcement, child protection, attorneys, medical and mental health providers.
* Strong verbal and written communication skills.
* Ability to interact with children of all ages and developmental levels.
* Must be able to work under high levels of stress.
* Must be organized and have the ability to multitask.
* Ability to testify regarding interviews and defending interviews in court.
* Must be able to interact with other agencies and departments for accurate resolutions to problems.
* Ability to react and adapt to changing situations appropriately.

Survivor Advocacy Outreach Program is an Equal Opportunity Employer that does not

discriminate on the basis of actual or perceived race, creed, color, religion, lineage or national origin, ancestry, citizenship status, age, ability, sex, gender, marital status, veteran status, sexual orientation, genetic information, arrest record, or any other characteristic protected by applicable federal, state or local laws.

All full-time staff receive employer sponsored retirement plan contributions, health related expense stipend, and generous paid-time off. These benefits are reflective of SAOP being committed to trauma-informed care not only with our clients, but also our staff.